Logan County Soil Conservation District

Job Title:	Tree Tractor Driver	Job Category:	Field Work
Hourly Wage:	$15.00 / hour	Position Type:	Temporary – Maximum hours available for position 80

Employment Information:

Safety precautions need to be followed when planting trees. Employee should plan ahead for adequate field situations which should include proper footwear, gloves, and goggles, and for weather condition changes. You will get wet from the trees; the District does provide "rain pants" that you may wear over your pants to help keep your pants dry. Employee is responsible for bringing their own lunch, snacks, and water.

Job Description

ROLE AND RESPONSIBILITIES

- Keep the District tree shed, grounds, and equipment clean, neat, and organized
- Learn to identify the various tree and shrub species for proper loading and planting
- Follows the proper storage and handling procedures for tree and shrub stock
- Does a good job of planting trees and shrubs by maintaining proper row width, planting depth, and in the row placement
- Measures the planted footage at each planting site
- Records the weather conditions in the field, the condition of tree or shrub at planting
- Maintains the District tree planting equipment and uses it for authorized purposes only
- Takes steps to prevent damage or theft of all District equipment by locking up the equipment and facilities after use
- Contacts the District office with any major machinery breakdowns and repair needs
- Develop proper knowledge of all fuels, oil types, fluids, and tools used for District equipment
- Develops a working knowledge and safe operation of each piece of District tree planting equipment
- Turns in all shop and District equipment expenditures to the District office
- Completes seasonal equipment maintenance and repair as scheduled
- Keep accurate records of maintenance and repair on all District Equipment
- Monitor tree cooler
- Drive Tractor
- Help unload trees as they arrive
- Water & cover trees for transportation.
- Load trees onto the tree van according to packing list specifications.
- Once on site, unload tree equipment and prepare planter for planting such as loading trees onto planter, adjust row marker, adjust spacing chain, cut bands off of trees and load in bins making sure roots are kept moist
- Plant trees correctly according to the tree plan and spacings

- Make sure roots remain wet at all times
- Unload trees from planter and place in the buckets in the tree van. Load tree equipment and collect and dispose of debris from tree planting process
- Help unload tree van upon arriving back in town. Put trees in their proper places in tree shed.
- Sort, count, and stack trees in cooler

ADDITIONAL NOTES

This is a temporary / seasonal position. Once all the trees are planted for this season, the position ends. Maximum hours to perform this task are 80 hours. Your position will be terminated when task is complete but can be hired on for the next years season.

Employee Signature:		Date:	
Approved By:		Date:	